

Initials _____
Date _____



2399 Riverside Parkway, P.O. Box 4150, Grand Junction, CO 81502, Phone (970) 243-5669, Fax (970) 245-2661, Email: mci@maysconcrete.com

POSITION DESCRIPTION

Status: Hourly
Pay ID: _____ (to be completed by payroll)
Date: 2/8/2018
Location: Grand Junction, CO

Department: Structural Division
Job Title: Finisher
Reports to: Foreman
Approval:

General Purpose of Position: finish concrete as instructed by foreman.

Supervision Received: daily

Supervision Exercised: occasional

Essential Position Functions and Responsibilities:

1. Smoothes and finishes surfaces of poured concrete floors, walls, sidewalks or curbs to specified textures, using hand tools or power tools, including floats, trowels and screeds.

Tasks Performed by the Position:

1. Signals concrete deliverer to position truck to facilitate pouring concrete.
2. Moves discharge chute of truck to direct concrete into forms.
3. Spreads concrete into inaccessible sections of forms, using rake or shovel.
4. Levels concrete to specified depth and workable consistency, using hand held or power screed and floats.
5. Smoothes and shapes surfaces of freshly poured concrete, using straightedge and float or power screed.
6. Finishes concrete surfaces, using power trowel, or wets and rubs concrete with abrasive stone to impart finish.
7. Removes rough or defective spots from concrete surfaces, using power grinder or chisel and hammer, and patches holes with fresh concrete or epoxy compound.
8. Molds expansion joints and edges, using edging tools, jointers and straightedge.
9. May sprinkle colored stone chips, powdered steel or coloring powdered on concrete to produce prescribed finish.
10. May produce rough concrete surface, using broom.
11. May mix cement, using hoe or concrete-mixing machine.
12. May direct sub grade work, mixing of concrete and setting of forms.
13. May specialize in finishing steps and stairways.
14. May break up and repair old concrete surfaces, using pneumatic tools.
15. May spread premixed cement over deck, inner surfaces, joints and crevices of various substrata.

Position Requirements:

1. **Minimum Education and Experience:** 3 years experience; must have working knowledge of grades, screeding, floating, finishing concrete slabs, curbs, etc.
2. **Tools, Equipment, or Machines Required to Operate:** must own personal hand tools. Must be able to run trowel machines.
3. **Physical Requirements:**
 - a. **General:** walk, stand, sit, stoop, kneel, use hands to finger, handle or feel objects or tools, reach with hands and arms, talk, listen, hear, read, see, lift, bend, climb in/out of equipment.
 - b. **Lifting:** 80 to 100 pounds at least one time daily or as necessary.
 - c. **Exposure to Elements:** heat, cold, rain, snow.
 - d. **Handling of Dangerous Equipment:** loaders, small cranes (boom trucks), trowel machines, powered hand tools.
 - e. **Risk of Assault or Injury:** normal construction hazards.
 - f. **Other Hazardous Working Conditions:** none

- g. **Scheduled Work Hours:** Monday – Friday, usually 7:00 am to 3:30 pm unless directed by supervisor. Some Saturday and overtime work may be required.

Judgment/Decision Making: occasional.

Supervision:

1. **Position Receives Direction From:** President, Vice President, structural and civil superintendent, foreman.
2. **Position Directs:** other crewmembers.

ALL EMPLOYMENT IS AT-WILL, MEANING THAT EITHER THE EMPLOYEE OR EMPLOYER MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANYTIME WITH OR WITHOUT CAUSE OR PRIOR NOTICE.