

Initials \_\_\_\_\_  
Date \_\_\_\_\_



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### POSITION DESCRIPTION

**FLSA/Comps Status:** Nonexempt/Hourly                      **Department:** Structural Division  
**Job Title:** Concrete Laborer                                      **Date:** 5/20/2022  
**Reports to:** Foreman    **Location:** Western CO  
**EPA Factors:** (1) Seniority (2) Merit

**Supervision Received:** Continual  
**Supervision Exercised:** Minimal

**Essential Position Functions and Responsibilities:** Performs any combination of duties on construction projects, usually working in utility capacity, transferring from one task to another where demands require, such as erecting, repairing, and wrecking buildings and structures.

#### General Job Duties:

1. Digs, spreads and levels dirt and gravel, using pick and shovel.
2. Lifts, carries, and holds building materials, tools and supplies.
3. Cleans tools, equipment, materials, and work areas.
4. Measures distances from grade stakes, drive stakes, and stretches tight line.
5. Bolts, nails, aligns, and blocks up under forms.
6. Signal's operators of construction equipment to facilitate alignment, movement and adjustment of machinery.
7. Rakes, rods, or screeds freshly poured concrete, using float or hand or power screed.
8. Performs variety of routine, non-machine tasks, such as removing forms from set concrete, filling expansion joints.
9. Positions, joins, aligns, and seals pipe sections.
10. Erects scaffolding, shoring, and braces.
11. Mops, brushes or spreads paints or bituminous compounds over surfaces for protection.
12. Sprays materials such as water, sand, steam, waterproofing or other substances through hose to clean, coat or seal surfaces.
13. Applies caulking compounds by hand or with caulking gun to seal crevices.
14. Grinds or sands concrete or wood flooring, using abrasive tools.
15. Chips and scabbles concrete using appropriate chipping tools.
16. Performs variety of tasks involving dexterous use of hands and tools, such as demolishing buildings, sawing lumber, dismantling forms, removing projections from concrete.
17. Work is usually performed with other workers.
18. Some workers habitually work in one area, whereas others transfer according to availability of work or on seasonal basis.
19. May be designated according to specific work performed as Concrete-Pump-Operator helper; Form-Setter helper; Form Stripper; Laborer, Concrete Paving; Mortar Mixer; Mucker; Mud-Jacker; Reinforcing-Iron-Worker Helper; Reinforcing-Steel Worker, Mesh; Concrete Washer

**Position Requirements:**

1. **Minimum Education and Experience:** High School Diploma or GED preferred.
2. **Minimum Required Skills, Ability, Licensing, Certification, Training, etc.:**  
Must be familiar with equipment and safety operating procedures.
3. **Tools, Equipment, or Machines Required to Operate:** basic hand tools.
4. **Testing Requirements:** N/A
5. **Physical Requirements:**
  - a. **General:** walk, stand, sit, climb, uses hands and finger to handle or feel objects or tools, reach with hands and arms, talk, listen, hear, read, see, lift, bend, climb in/out of equipment.
  - b. **Lifting:** 100 # requirement, sometimes numerous times per day.
  - c. **Exposure to Elements:** sun, wind, dust, rain, concrete, grouts, mud, snow, ice, cold, heat, high pressure hoses, solvent, grease, oil, paint, cleaning materials, noise.
  - d. **Handling of Dangerous Equipment:** normal safety issues and guidelines of operating heavy equipment, pressurized concrete and hydraulic lines or hoses.
  - e. **Risk of Assault or Injury:** highway safety conditions and heavy equipment operational hazards can be minimized through close attention to good operating practices.
6. **Scheduled Work Hours:** Typically, 6-7:00am to 3-4:00pm, ½ hour for lunch, two 10-minute breaks, unless otherwise specified. Hours may vary and out of town work will apply.
7. **Judgment/Decision Making:** minimal.
8. **Supervision:**
  - a. **Position Receives Direction From:** General manager, project manager, and project foreman.
  - b. **Position Directs:** N/A

**ALL EMPLOYMENT IS AT-WILL, MEANING THAT EITHER THE EMPLOYEE OR EMPLOYER MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANYTIME WITH OR WITHOUT CAUSE OR PRIOR NOTICE.**